

## 2018 Q4 Travel and Hospitality Expenses

<b>Directors</b>	<b>Dates of Travel</b>	<b>Purpose</b>	<b>Total Cost</b>
Stephen Swaffield	October 8-12	Board meetings	\$2,160.70
Stephen Swaffield	November 13-15	Board meetings	\$1,298.07
Stephen Swaffield	December 5-7	Board meetings	\$3,482.65
Darlene Halwas	Sept. 7-Nov. 27	Operational meetings and conferences	\$425.06
Darlene Halwas	December 5-7	Board meetings	\$3,634.89
Jennifer Reynolds	October 9-12	Board meetings	\$3,351.49
Jennifer Reynolds	December 5-7	Board meetings	\$1,582.12
Mary Ritchie	October 9-12	Board meetings	\$1,743.32
Mary Ritchie	October 30	ICD seminar	\$65.00
Mary Ritchie	December 5-7	Board meetings	\$2,723.34
Sandra Rosch	October 9-12	Board meetings	\$3,315.11
Sandra Rosch	December 5-7	Board meetings	\$1,092.61
<b>Total</b>			<b>\$24,874.36</b>

<b>CDEV Officers</b>	<b>Dates of Travel</b>	<b>Purpose</b>	<b>Total Cost</b>
Zoltan Ambrus	October 10-12	Board meetings	\$3,170.28
Zoltan Ambrus	November 25-27	Operational meetings	\$3,025.58
Zoltan Ambrus	December 5-7	Board meetings	\$1,206.00
Michael Carter	October 1	Operational meetings	\$741.10
Michael Carter	October 9-12	Board meetings	\$5,232.69
Michael Carter	October 11	Annual stakeholders' meeting	\$5,329.08
Michael Carter	November 13-15	TMC board meetings	\$3,086.77
Michael Carter	November 18-20	Operational meetings	\$3,658.22
Michael Carter	November 27-28	Conference Board of Canada meeting	\$992.29
Michael Carter	December 5-7	Board meetings	\$2,350.43
Noreen Flaherty	October 9-12	Board meetings	\$2,311.11
Noreen Flaherty	December 5-7	Board meetings	\$975.30
Andrew Stafl	October 9-12	Board meetings	\$3,571.80
Andrew Stafl	October 23-25	Operational meetings	\$3,543.24
Andrew Stafl	November 6-8	Operational meetings	\$2,898.76
Andrew Stafl	November 19-22	Operational meetings	\$4,207.05
Andrew Stafl	December 5-7	Board meetings	\$1,257.51
Andrew Stafl	December 13	Staff holiday lunch	\$231.17
<b>Total</b>			<b>\$47,788.38</b>

## 2018 Q4 Travel and Hospitality Expenses

<b>CHHC Officers</b>	<b>Dates of Travel</b>	<b>Purpose</b>	<b>Total Cost</b>
Arden Berg	October 16-19	Hibernia - operational/technical meetings	\$3,469.41
Arden Berg	November 5-6	Hibernia - executive committee meetings	\$3,745.04
Arden Berg	December 4-7	Board meetings	\$2,859.67
Arden Berg	December 10-12	ICD Director Education Program	\$1,009.74
Arden Berg	December 13	Staff holiday event	\$1,672.95
Arden Berg	Various	Team building events	\$480.49
Arden Berg	Various	Business lunch meetings	\$300.20
John Gerlach	October 16-19	Hibernia - executive committee meetings	\$3,021.64
Anita Tonn	October 29-31	Hibernia - audit/accounting meetings	\$3,030.21
<b>Total</b>			<b>\$19,589.35</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### Directors

<b>Stephen Swaffield</b>	
<i>Whistler, British Columbia</i>	
Purpose	Board meetings
Date(s)	October 8-12
Destination City	Calgary, AB
Airfare	1,152.12
Other Transportation	129.85
Accommodation	852.68
Meals and incidentals	26.05
Other	
<b>Total</b>	<b>2,160.70</b>
Purpose	Board meetings
Date(s)	November 13-15
Destination City	Calgary, AB
Airfare	659.25
Other Transportation	168.49
Accommodation	426.34
Meals and incidentals	43.99
Other	
<b>Total</b>	<b>1,298.07</b>
Purpose	Board meetings
Date(s)	December 5-7
Destination City	Ottawa, ON
Airfare	2,846.91
Other Transportation	147.76
Accommodation	430.98
Meals and incidentals	57.00
Other	
<b>Total</b>	<b>3,482.65</b>
<b>Darlene Halwas</b>	
<i>Calgary, Alberta</i>	
Purpose	Operational meetings and conferences
Date(s)	September 7-November 27
Destination City	Calgary, AB
Airfare	
Other Transportation	261.81
Accommodation	
Meals and incidentals	
Other: conference fees	163.25
<b>Total</b>	<b>425.06</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### Directors

<b>Darlene Halwas</b>		
<i>Calgary, Alberta</i>		
Purpose	Board meetings	
Date(s)	December 5-7	
Destination City	Ottawa, ON	
Airfare		2,929.25
Other Transportation		204.16
Accommodation		430.98
Meals and incidentals		70.50
Other		
<b>Total</b>		<b>3,634.89</b>

<b>Jennifer Reynolds</b>		
<i>Toronto, Ontario</i>		
Purpose	Board meetings	
Date(s)	October 9-12	
Destination City	Calgary, AB	
Airfare		2,516.00
Other Transportation		195.98
Accommodation		639.51
Meals and incidentals		
Other		
<b>Total</b>		<b>3,351.49</b>
Purpose	Board meetings	
Date(s)	December 5-7	
Destination City	Ottawa, ON	
Airfare		940.25
Other Transportation		227.95
Accommodation		413.92
Meals and incidentals		
Other		
<b>Total</b>		<b>1,582.12</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### Directors

<b>Mary Ritchie</b>		
<i>Edmonton, Alberta</i>		
Purpose	Board meetings	
Date(s)	October 9-12	
Destination City	Calgary, AB	
Airfare		868.25
Other Transportation		235.56
Accommodation		639.51
Meals and incidentals		
Other		
<b>Total</b>		<b>1,743.32</b>
Purpose	Institute of Corporate Directors seminar	
Date(s)	October 30	
Destination City	Edmonton, AB	
Airfare		
Other Transportation		
Accommodation		
Meals and incidentals		
Other: seminar fee		65.00
<b>Total</b>		<b>65.00</b>
Purpose	Board meetings	
Date(s)	December 5-7	
Destination City	Ottawa, ON	
Airfare		2,090.70
Other Transportation		149.85
Accommodation		430.98
Meals and incidentals		51.81
Other		
<b>Total</b>		<b>2,723.34</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### Directors

<b>Sandra Rosch</b>		
<i>Toronto, ON</i>		
Purpose	Board meetings	
Date(s)	October 9-12	
Destination City	Calgary, AB	
Airfare		2,516.00
Other Transportation		159.60
Accommodation		639.51
Meals and incidentals		
Other		
<b>Total</b>		<b>3,315.11</b>
Purpose	Board meetings	
Date(s)	December 5-7	
Destination City	Ottawa, ON	
Airfare		548.33
Other Transportation		130.36
Accommodation		413.92
Meals and incidentals		
Other		
<b>Total</b>		<b>1,092.61</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### CDEV Officers

<b>Zoltan Ambrus</b>		
<i>Vice President, Toronto</i>		
Purpose	Board meetings	
Date(s)	October 10-12	
Destination City	Calgary, AB	
Airfare		2,420.00
Other Transportation		199.24
Accommodation		426.34
Meals and incidentals		124.70
Other		
<b>Total</b>		<b>3,170.28</b>
Purpose	Operational meetings	
Date(s)	November 25-27	
Destination City	Vancouver, B.C.	
Airfare		2,312.33
Other Transportation		183.24
Accommodation		335.06
Meals and incidentals		194.95
Other		
<b>Total</b>		<b>3,025.58</b>
Purpose	Board meetings	
Date(s)	December 5-7	
Destination City	Ottawa, ON	
Airfare		504.00
Other Transportation		170.03
Accommodation		372.32
Meals and incidentals		94.95
Other: hospitality		64.70
<b>Total</b>		<b>1,206.00</b>

<b>Michael Carter</b>		
<i>Executive Vice President, Toronto</i>		
Purpose	Operational meetings	
Date(s)	October 1	
Destination City	Ottawa, ON	
Airfare		480.00
Other Transportation		197.37
Accommodation		
Meals and incidentals		19.20
Other: hospitality		44.53
<b>Total</b>		<b>741.10</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### CDEV Officers

<b>Michael Carter</b>		
<i>Executive Vice President, Toronto</i>		
Purpose	Board meetings	
Date(s)	October 9-12	
Destination City	Calgary, AB	
Airfare		2,514.50
Other Transportation		350.59
Accommodation		852.68
Meals and incidentals		100.75
Other: working breakfast for three		70.15
Other: working dinner for two		58.10
Other: retreat meals		514.86
Other: board dinner		771.06
<b>Total</b>		<b>5,232.69</b>
Purpose	Annual stakeholders' meeting	
Date(s)	October 11	
Destination City	Calgary, AB	
Airfare		
Other Transportation		
Accommodation		
Meals and incidentals		
Other: venue rental, catering		5,329.08
<b>Total</b>		<b>5,329.08</b>
Purpose	TMC board meetings	
Date(s)	November 13-15	
Destination City	Calgary, AB	
Airfare		2,516.00
Other Transportation		209.30
Accommodation		213.18
Meals and incidentals		25.25
Other: working lunch for three		123.04
<b>Total</b>		<b>3,086.77</b>



## Detailed Information of Travel & Hospitality Expenses Q4 2018

### CDEV Officers

<b>Michael Carter</b>	
<i>Executive Vice President, Toronto</i>	
Purpose	Operational meetings
Date(s)	November 18-20
Destination City	Calgary, AB and Vancouver, BC
Airfare	2,886.12
Other Transportation	201.68
Accommodation	425.67
Meals and incidentals	90.25
Other: breakfast with subsidiary	54.50
<b>Total</b>	<b>3,658.22</b>
Purpose	Conference Board of Canada meetings
Date(s)	November 27-28
Destination City	Ottawa, ON
Airfare	480.00
Other Transportation	199.48
Accommodation	258.96
Meals and incidentals	53.85
Other	
<b>Total</b>	<b>992.29</b>
Purpose	Board meetings
Date(s)	December 5-7
Destination City	Ottawa, ON
Airfare	656.12
Other Transportation	156.78
Accommodation	413.92
Meals and incidentals	89.85
Other: working breakfast for three	58.26
Other: working breakfast for three	68.72
Other: board dinner for ten	906.78
<b>Total</b>	<b>2,350.43</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### CDEV Officers

<b>Noreen Flaherty</b>		
<i>Corporate Secretary, Toronto</i>		
Purpose	Board meetings	
Date(s)	October 9-12	
Destination City	Calgary, AB	
Airfare		1,421.25
Other Transportation		90.00
Accommodation		639.51
Meals and incidentals		160.35
Other		
<b>Total</b>		<b>2,311.11</b>
<b>Noreen Flaherty</b>		
<i>Corporate Secretary, Toronto</i>		
Purpose	Board meetings	
Date(s)	December 5-7	
Destination City	Ottawa, ON	
Airfare		
Other Transportation		489.09
Accommodation		413.92
Meals and incidentals		72.29
Other		
<b>Total</b>		<b>975.30</b>
<b>Andrew Staffl</b>		
<i>Vice President - Finance, Toronto</i>		
Purpose	Board meetings	
Date(s)	October 9-12	
Destination City	Calgary, AB	
Airfare		2,516.00
Other Transportation		156.24
Accommodation		639.51
Meals and incidentals		75.75
Other: hospitality		43.99
Other: working lunch for four		140.31
<b>Total</b>		<b>3,571.80</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### CDEV Officers

<b>Andrew Staffl</b>	
<i>Vice President - Finance, Toronto</i>	
Purpose	Operational meetings
Date(s)	October 23-25
Destination City	Calgary, AB
Airfare	2,516.00
Other Transportation	152.60
Accommodation	426.34
Meals and incidentals	52.50
Other: working dinner for two	96.95
Other: dinner with subsidiary for four	184.00
Other: lunch with subsidiary for four	114.85
<b>Total</b>	<b>3,543.24</b>
Purpose	Operational meetings
Date(s)	November 6-8
Destination City	Calgary, AB
Airfare	2,098.12
Other Transportation	96.39
Accommodation	434.90
Meals and Incidentals	122.35
Other: hospitality	57.82
Other: dinner with subsidiary for two	89.18
<b>Total</b>	<b>2,898.76</b>
Purpose	Operational meetings
Date(s)	November 19-22
Destination City	Calgary, AB and Vancouver, BC
Airfare	2,778.37
Other Transportation	356.93
Accommodation	638.84
Meals and incidentals	276.45
Other: working lunch for four	156.46
<b>Total</b>	<b>4,207.05</b>
Purpose	Board meetings
Date(s)	December 5-7
Destination City	Ottawa, ON
Airfare	581.12
Other Transportation	98.48
Accommodation	430.98
Meals and incidentals	82.25
Other: hospitality	64.68
<b>Total</b>	<b>1,257.51</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### CDEV Officers

<b>Andrew Staffl</b>		
<i>Vice President - Finance, Toronto</i>		
Purpose	Staff holiday lunch	
Date(s)	December 13	
Destination City	Toronto, ON	
Airfare		
Other Transportation		
Accommodation		
Meals and incidentals		
Other: lunch for six		231.17
<b>Total</b>		<b>231.17</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### CHHC Officers

<b>Arden Berg</b>	
<i>Executive Vice President, Calgary</i>	
Purpose	Hibernia - operational/technical meetings
Date(s)	October 16-19
Destination City	St. John's, NL
Airfare	2,281.54
Other Transportation	166.54
Accommodation	480.48
Meals and Incidentals	454.39
Other: hospitality	86.46
<b>Total</b>	<b>3,469.41</b>
Purpose	Hibernia - executive committee meetings
Date(s)	November 5-6
Destination City	St. John's, NL
Airfare	2,956.00
Other Transportation	180.41
Accommodation	433.68
Meals and Incidentals	174.95
Other	
<b>Total</b>	<b>3,745.04</b>
Purpose	Board meetings
Date(s)	December 4-7
Destination City	Ottawa, ON
Airfare	1,853.25
Other Transportation	164.83
Accommodation	620.88
Meals and Incidentals	220.71
Other	
<b>Total</b>	<b>2,859.67</b>
Purpose	ICD Director Education Program
Date(s)	December 10-12
Destination City	Edmonton, AB
Airfare	314.24
Other Transportation	240.95
Accommodation	353.50
Meals and Incidentals	101.05
Other	
<b>Total</b>	<b>1,009.74</b>

## Detailed Information of Travel & Hospitality Expenses Q4 2018

### CHHC Officers

<b>Arden Berg</b>	
<i>Executive Vice President, Calgary</i>	
Purpose	Staff holiday event
Date(s)	December 13
Destination City	Calgary, AB
Airfare	
Other Transportation	
Accommodation	
Meals and Incidentals	
Other: meal and hospitality	1,672.95
<b>Total</b>	<b>1,672.95</b>
Purpose	Team building events
Date(s)	Various
Destination City	Calgary, AB
Airfare	
Other Transportation	
Accommodation	
Meals and Incidentals	
Other: staff recognition meals	480.49
<b>Total</b>	<b>480.49</b>
Purpose	Business lunch meetings
Date(s)	Various
Destination City	Calgary, AB
Airfare	
Other Transportation	
Accommodation	
Meals and Incidentals	300.20
Other	
<b>Total</b>	<b>300.20</b>
<b>John Gerlach</b>	
<i>Vice President, Operations, Calgary</i>	
Purpose	Hibernia - operational/technical meetings
Date(s)	October 16-19
Destination City	St. John's, NL
Airfare	2,281.54
Other Transportation	105.43
Accommodation	480.48
Meals and Incidentals	60.17
Other: hospitality	94.02
<b>Total</b>	<b>3,021.64</b>

**Detailed Information of Travel & Hospitality Expenses  
Q4 2018**

**CHHC Officers**

<b>Anita Tonn</b>		
<i>Vice President, Finance, Calgary</i>		
Purpose	Hibernia - audit/accounting meetings	
Date(s)	October 29-31	
Destination City	St. John's, NL	
Airfare		2,371.25
Other Transportation		57.18
Accommodation		320.32
Meals and Incidentals		254.10
Other: hospitality		27.36
<b>Total</b>		<b>3,030.21</b>